



Join us the  
2nd Saturday  
in May!

Post Office Box 3736  
Batesburg-Leesville, SC 29070  
803-532-3866

Check us out at: [www.SCPoultryFestival.com](http://www.SCPoultryFestival.com) or on Facebook @SCPoultryFest

<b>VENDOR INFO</b>	Applicants Name:		Business Name:	
	Physical Business Address:			
	City:	State:	Zip Code:	
	Mailing Address:			
	City:	State:	Zip Code:	
	Phone:	Fax:	Mobile:	
	Email (Please print clearly):			
	SCDOR Tax ID # <b>(REQUIRED)</b>		Notice: The SC Department of Revenue is now auditing vendors at festivals and events around South Carolina. They are doing this in order to verify compliance with the SC Code of Laws as they pertain to Retail License requirements (SC Code 12-36-510.) As a vendor you must have a SC Retail License. (For registration please contact SCDOR Call 1-844-898-8542. Choose Option 2, then Option 2 or email <a href="mailto:TaxRegistration@dor.sc.gov">TaxRegistration@dor.sc.gov</a> or go to <a href="https://dor.sc.gov/tax/sales">https://dor.sc.gov/tax/sales</a> .) For more information go to <a href="https://dor.sc.gov/tax/sales">https://dor.sc.gov/tax/sales</a>	

<b>ENTRY FEES</b>	<b>The fees for vendors are as follows:</b>			
	If you would like the same location as last year please indicate your desired space number(s). We cannot guarantee desired space number(s), but we will do our best to accommodate. _____ <b>(REFER TO THE MAP, Page 3 of the application packet to make your selection)</b>			
	<b>Please check appropriate box below:</b>			
	<input type="checkbox"/> 10'X20' Space in General Festival Area \$110.00 each	Exhibit set up: <input type="checkbox"/> Tent <input type="checkbox"/> Trailer	\$110.00	_____
	<input type="checkbox"/> 10'X20' Space in General Festival Area \$165.00 each	Exhibit set up: <input type="checkbox"/> Tent <input type="checkbox"/> Trailer	\$165.00	_____
	<input type="checkbox"/> 10'X20" Space in General Festival Area \$220.00 each	Exhibit set up: <input type="checkbox"/> Tent <input type="checkbox"/> Trailer	\$220.00	_____
	<input type="checkbox"/> Prime Areas of Festival \$330.00 each	Exhibit set up: <input type="checkbox"/> Tent <input type="checkbox"/> Trailer	\$330.00	_____
	<b>(The festival WILL NOT provide tents, trailers, tables or chairs. It is the vendor's responsibility to ensure complete set up of your exhibit.)</b>			
	<input type="checkbox"/> Pushcarts \$110.00 each (Thursday, Friday & Saturday) <b>**There will only be a limited number of pushcarts**</b>		\$110.00	_____
	<input type="checkbox"/> Power Outlet, normal three prong 110v outlet, \$15.00 Fee (Optional)		\$15.00	_____
<input type="checkbox"/> Vendors requiring other electrical needs must request & specify (amp & breaker type) _____ (The festival electrician will open the festival breaker box upon your arrival and make the connection. Minimum fee \$30.00)				
			Total \$ _____	
<b>Make checks payable to: South Carolina Poultry Festival</b>				

<b>ITEMS</b>	Please provide a detailed list of merchandise along with a photo. If any other merchandise is brought other than what is on the application it will have to be removed. <b>(ABSOLUTELY NO GUNS, KNIVES, OR REPLICAS)</b>
	_____
	_____

SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_

**Both the rule page and the application page must be signed and returned! Please make a copy for your records.**

**OFFICE USE ONLY**

Date Received: \_\_\_\_\_

Amount Paid: \_\_\_\_\_

Space #: \_\_\_\_\_

**MAIL TO: THE SOUTH CAROLINA POULTRY FESTIVAL, ATTN: LAURIE RIKARD, PO BOX 3736, LEESVILLE, SC 29070.** Prior to the day of the festival information may be obtained from Laurie Rikard or Stephanie Maroney at Shealy Realty, Inc. by calling 803-532-3866 or by emailing [scpoultryfestival@yahoo.com](mailto:scpoultryfestival@yahoo.com).



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### NEW RULES, REGULATIONS AND MAP!

Please Look over carefully due to change of festival area.

**WE DO NOT SEND OUT APPLICATIONS EACH YEAR.**

**IT IS THE RESPONSIBILITY OF EACH VENDOR TO GO ONLINE AND GET THE INFORMATION.**

**PLEASE PAY CLOSE ATTENTION to your space number.**

Commercial exhibitor numbers are painted **ORANGE**. Other vendors may have similar numbers but are a different color.

**Please read and initial each statement below and sign at the bottom. ALL FEES MUST BE PAID PRIOR TO PARTICIPATION.**

- ☐ Commercial spaces do not include games of chance or rides that require inspection.
- ☐ Commercial spaces are available on a first come first serve basis and the following criteria is applicable:
  - a.) Application and the Rules & Regulations must be initialed and signed along with payment. All fees must be paid prior to participation. All checks are to be made payable to SCPF. Mail to SCPF, Attn: Laurie Rikard, PO Box 3736, Batesburg-Leesville, SC 29070.  
**WE DO NOT ACCEPT VISA, MASTERCARD, ETC.**
  - b.) Your space is not confirmed until we email you the confirmation letter. Applications that are not approved shall be returned to the name and address on the application with your voided check.
  - c.) Participation in previous festivals does not constitute approval for this year or future festivals.
  - d.) If you desire same space(s) as you did the previous year please put the space number(s) on the application. We cannot guarantee the desired spaces but will do our best to accommodate.
- ☐ Spaces are exactly 10 feet in depth and 20 feet of frontage. Your exhibit must be confined to that space. Be absolutely sure to check your electrical needs and we will make all possible efforts to accommodate those needs.
- ☐ A setup line has been established for the front of the display and no merchandise or set up is to extend beyond that setup line.
- ☐ Spaces are on right of ways, curbing, sidewalks, and paved areas. There is a good possibility your space will not be level. The vendor is responsible for leveling blocks, tent, tie downs, tables, chairs, extension cords, dolly, or any other necessary material to set up displays. The South Carolina Poultry Festival is NOT responsible for setting up materials or getting vendors in their space.
- ☐ Your exhibit **MUST** be completely removed and the space cleaned up by **MIDNIGHT on Saturday, May 13th 2022!** Failure to properly clean your space shall result in The South Carolina Poultry Festival not considering your application in the following years.
- ☐ There will be a limit on push carts. Push carts are not allowed in the Carnival or food areas as well as other specified areas. All pushcarts **MUST** display a visible pass at all times.
- ☐ Although every attempt is made to avoid duplication of items, there will be some duplication of products. The South Carolina Poultry Festival is not responsible for the duplication of items or price differences. The Festival Committee will attempt to provide a wide variety and diverse selection of products. The South Carolina Poultry Festival will only allow one representative for specialty items such as Mary Kay, Avon, etc.
- ☐ The South Carolina Poultry Festival reserves the right to reject any application and/or prevent any exhibitor from participating whose merchandise, conduct, or actions are not within the perimeters of the concept of The South Carolina Poultry Festival. Failure to comply shall result in The South Carolina Poultry Festival possibly closing your exhibit and not considering your application in the following years.
- ☐ Vendors are required to provide certificate of insurance naming The South Carolina Poultry Festival as additional insured.
- ☐ Inclement weather is always a possibility with outdoor events so please come prepared. No refunds will be issued due to inclement weather.
- ☐ Due to insurance regulations there will be no baked goods in the commercial area.
- ☐ Parking will not be available at your commercial space. There are other parking areas around where you will need to park your vehicle.
- ☐ A confirmation packet which will include a map and your set up designation will be emailed to you after receipt of your completed application, payment, and approval by the committee. This confirmation packet will be emailed to you 2 weeks before the festival.

**Note: The SC Department of Revenue requires that ALL VENDORS have a Retail License in compliance with SC Code 12-38-510. You can find more information at <https://dor.sc.gov/tax/sales> (THIS IS REQUIRED, NO EXCEPTIONS!)**

I understand that the town of Batesburg-Leesville, The South Carolina Poultry Festival, the State of South Carolina, and/or anyone connected with any of the aforementioned shall be harmless from any and all losses, known damages, injuries, causes of action, or judgments by any party/parties that may occur. (Initial and date here) \_\_\_\_\_

**THANK YOU FOR YOUR PARTICIPATION IN OUR FESTIVAL!**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please make a copy for your records. This form must be completed and returned with your application and payment



